



SETTING UP BUSINESS IN **MEXICO** 2024



General Aspects

In Mexico there are different ways to legally establish an office to do business in the country, some of them do not require the formation of a corporation or partnership to operate; however, this is a mandatory requirement in some cases. Any commercial corporation matters are regulated by federal laws, and

in the case of the civil partnerships these are regulated by the civil code of each state of the country. The following presentation is a general summary of almost all the possible legal entities to do business in Mexico, with the requirements and formalities that must be fulfilled.

Legal Forms of Business Entities

Legal form	Feature	Remarks
Representative Office (Oficina de Representación)	It has no legal identity, no income, and is not a permanent establishment in the Country. Activities in general: exhibition of assets belonging to the foreign resident, buying assets for the foreign resident, advertising, promotion of articles belonging to the foreign companies.	<ul style="list-style-type: none"> Shareholders' resolution allowing the company to establish a Representative Office in Mexico. Permit from the Mexican Ministry of Economy, which can be obtained with the following documents: <ol style="list-style-type: none"> Apostille of the certificate of incorporation/articles of incorporation and bylaws of the foreign company. Notarized power of attorney of the foreign company's attorney in fact (with apostille, when necessary). Free-form written request. Proof of payment of duties, fees, and levies.
Branch Office (Sucursal)	It has legal identity, income, and is available to celebrate commercial agreements. Branch offices should present tax return as Mexican Taxation Laws.	<ul style="list-style-type: none"> Shareholders' resolution allowing the company to establish a Branch Office in Mexico. It needs to be incorporated before a Notary Public It needs to be filed in the Public Registry of Commerce. Permit from the Mexican Ministry of Economy, which can be obtained with the following documents: <ol style="list-style-type: none"> Apostille of the certificate of incorporation/articles of incorporation and bylaws of the foreign company. Notarized power of attorney of the foreign company's attorney in fact (with apostille, when necessary). Free-form written request. Proof of payment of duties, fees, and levies.

Civil Partnership (Asociación Civil)	It has legal identity; its purpose is not primarily financial. No limit of partners, no minimum capital required; some foundations and sports clubs adopt this entity.	Bylaws need to be written down and the act of incorporation must be formalized before Notary Public (public deed), they must be filed in the public registry, to be enforceable to third parties.
Civil Society (Sociedad Civil)	Predominantly economic, but its activities do not constitute commercial speculation. This legal entity has different kind of partners, which can be industrial partners and founder partners. The administrator partners (socios administradores) are liable without limitation, even with their private assets. The liability of the other partners is limited to their respective contribution to the partnership capital.	Suitable for companies providing professional services. Bylaws need to be written down and the act of incorporation must be formalized before Notary Public (public deed), they must be filed in the public registry, to be enforceable to third parties.
Corporation (Sociedad Anónima)	Natural persons, Civil Society, and corporations can be shareholders. Minimum 2 shareholders. The highest authority of the corporation is the Shareholders Meeting. An Administrator or a Board of Directors is in charge of managing the corporation. It is possible to increase or decrease its Capital Stock; abbreviation S.A.	Suitable for all kinds of business. Articles of incorporation and bylaws need to be notarized (public deed). The personal liability of the shareholders is limited to their respective share of the capital. It needs to be filed in Public Registry of Commerce and in the National Registry of Foreign Investments.
Limited Liability Company (Sociedad de Responsabilidad Limitada)	Natural persons, Civil Society, and corporations can be shareholders. Minimum 2 partners and maximum 50 partners; no minimum or maximum of Capital is required. A Manager or a board of Managers is in charge of the administration. Possibility to increase or decrease its Capital Stock; abbreviation. S de R.L.	Articles of incorporation and bylaws need to be notarized (public deed). The personal liability of the members, is limited to their respective membership interest of the capital. It needs to be filed in Public Registry of Commerce and in the National Registry of Foreign Investments.
OTHER FORM OF LEGAL ENTITIES		
a) General Partnership b) Limited Partnership c) Cooperative Societies d) Simplified joint-stock companies	This kind of corporations are regulated by the General Law of Commercial Companies. New kind of corporation, allows only one share holder, maximum annual income must no more than \$5´000,000.00 Mexican Pesos These types of companies are really out of use due to the difficulty of obtaining accounts and tax records for their operation by banking institutions and the tax authority.	Articles of incorporation and bylaws need to be notarized (public deed). They need to be filed in Public Registry of Commerce. Articles of incorporation and bylaws do not need to be notarized, everything can be done online.
Foreign Corporations	To operate in Mexico they need to fulfill some requirements Review the requirements to establish yourself as a Branch	<ul style="list-style-type: none"> • It needs to be filed in the Public Registry of Commerce. • Permit from the Mexican Ministry of Economy, which can be obtained with the following documents: <ol style="list-style-type: none"> 1. Apostille of the certificate of incorporation/articles of incorporation and bylaws of the foreign company. 2. Notarized power of attorney of the foreign company's attorney in fact (with apostille, when necessary). 3. Free-form written request. 4. Proof of payment of duties, fees, and levies

Public Registry of Commerce	Commercial companies of all legal forms must be entered in Public Registry of Commerce	If a company is legally required to be registered, but takes up business operations before being entered in the Public Registry of Commerce, the partners or shareholders are personally liable for any losses up to the date of registration.
Chamber Register Notification	Registration with the Mexican Business Information System (SIEM) is necessary to obtain some permits and licenses.	Chamber membership is automatic and mandatory. Sometimes a municipal operation license is necessary.
Bank Account	To open an individual bank account, it is necessary to have a valid passport, temporary resident visa with lucrative activities and a proof of address. Companies need to have their articles of incorporation and bylaws, registered at the taxes ministry, at the National Registry of Foreign Investments, and at the Public Registry of Commerce.	
Acquisition of Real Estates Restricted Zone: A tract of one hundred kilometers along the frontier and fifty kilometers on the beaches	<p>Mexican entities with foreign investment can own real estate located outside of the restricted zone without any restrictions, and in the restricted zone when the use of the property is not residential.</p> <p>Foreign companies can own real estate outside of the restricted zone but cannot own any property located in it.</p> <p>In Restricted Zone:</p> <p>Mexican Entities with foreign investment must set up a trust to obtain the right to use their property for residence purposes.</p> <p>Foreign entities must set up a trust to obtain the right to use their property for any purpose. They cannot obtain ownership of their real state directly, without setting up a trust.</p>	<p>Must inform about the acquisition of the property to the Ministry of Foreign Affairs within the next 60 labor days.</p> <p>Must inform about the acquisition of the property to the Ministry of Foreign Affairs within the next 60 labor days.</p> <p>Must obtain a permit from the Ministry of Foreign Affairs to set up a trust with a Bank.</p> <p>Must obtain a permit from the Ministry of Foreign Affairs to set up a trust with a Bank, and fulfill the aforementioned requirements.</p>
Transfer of Capital	Capital can be moved in and out of Mexico without any restrictions.	
Visa and Residence permit	There are two kind of Visas and a few migratory status for business purposes; to be a member of the Board of Directors or Managers of a company and/or to be an employee of the company it is necessary to obtain a Temporary Resident Visa with a working permit or a permit for a period 180 days to do lucrative activities. For any administrators or managers who act on behalf of the company it is necessary to obtain a Temporary Resident Visa or a permit to do lucrative activities; any acts performed by these parties won't be considered valid, unless they a visa or permit.	Companies who hire foreigners need to obtain a permit with INM (National Immigration Institute) in order to hire foreigners. They must submit all necessary paperwork; when the permit is obtained, foreign employees can enter the country and finish any paperwork left at the INM.
Regulated activities by the Foreign Investment Law	Some business activities in Mexico are restricted for foreign entities or Mexican entities with foreign investment.	Some of these activities are: Public National Transportation, Gas Stations, Radio Stations, and some other services.

Controlling Beneficiaries File

At the end of 2021, new obligations in charge of legal entities, trustees, settlors or trustees, financial institutions, members of the financial system were published in the Official Gazette of the Federation, among which stands out the establishment of the legal regime for the identification of the natural person or group of natural persons that meets the quality of "Controlling Beneficiary", by said obligated subjects, as well as the obligations in charge of them related to informing the Tax Administration Service of their existence.

Tax authorities can require the obligated subjects the information related to the "Controlling Beneficiary", as well as imposing sanctions due to the lack of compliance.

The number of levels of the share capital distribution scheme (Corporate Structure) must be defined in the mercantile company, before being able to identify all the individuals who act as controlling beneficiaries.

The level refers to each step, floor, layers, strata of shareholders that a Mexican corporation has and that must be exhausted in the integration of the file of the Controlling Beneficiary.

The first level refers to the shareholders or partners of the Mexican company, if they are two natural persons, at that moment the Controlling Beneficiary has been identified and the personal file of each of them would be integrated.

If the shareholders or partners of the Mexican company have at least one mercantile company, there is another step, that is, a second level, and it will be necessary to review who the shareholders or partners of that mercantile company, partner or shareholder are.

If the shareholders or partners of the partner or shareholder mercantile company have at least one mercantile company, there is another step, that is, a third level and it will be necessary to review who are the shareholders or partners of that partner or shareholder mercantile company

And so on until the natural persons who, ultimately, will be the decision makers (controllers) and ultimate beneficiaries are located.

Integrate and analyze the documentation (data mining) that allows the identification of the Controlling Beneficiary, in accordance with the provisions of the applicable legislation and regulations.

Certify the information in the file through the issuance of copies and/or notarization before a notary public, where appropriate, apostilles and official translations.

- Individuals
- Birthdate (Certificate)
 - Official identification (passport)
 - Tax Identification Number
 - Address (Proof of address, like a bill about some service like gas, telephone, electricity)
 - Email / Phone number
 - Marital status / spouse's identification data and marriage certificate
- Companies or Entities
- Incorporation Act
 - Bylaws (if found in a different document)
 - Tax identification number
 - Proof of address like a bill about some service like gas, telephone, electricity
 - Residence certificate
 - Public deed stating the last distribution of social capital (Shareholders or Partners).

Employment

Topic	Feature	Remarks
Work permit	All Foreign Employees need a Temporary Resident Visa with a working permit.	Normally the expiration time of any Visa is one year; renewable for as many times as needed.
Labor law	In Mexico there are detailed employment regulations. A minimum of 12 days of paid holidays a year are guaranteed. The maximum working hours allowed by the Federal Labor Law are 8 hours per day, six days per week. There are new regulations related to homework, including how should be the journal for employee and other issues for employer. The law was modified to inhibit outsourcing companies, allowing only specialized jobs to provide this service and only if the companies that hire that services, not provide them.	
Social system	The social security system consists of health insurance, pension insurance, and the possibility to obtain a cheaper credit to acquire a house. The social security contributions and credit for a house are discounted partly from the employee's salary.	The Mexican Government has two institutions to accomplish the purposes of the social security system. IMSS and INFONAVIT.

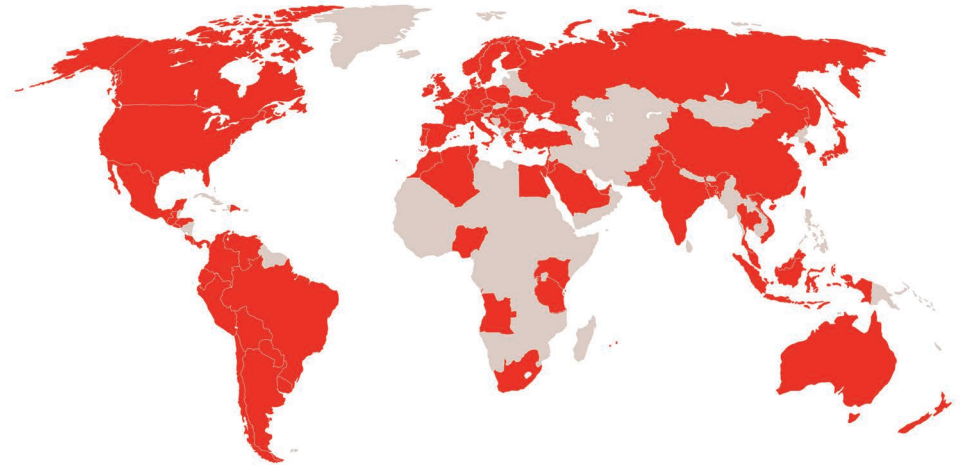
Taxation

In Mexico the most relevant taxes are imposed by federal government. Nevertheless, Income Tax Law (ITL) recently, allowed states to levy an additional 5% percent income tax on gains on sale of real property, however, such IT

is creditable against the federal tax so there is not an additional tax burden. Transfer Pricing regulations are strong and many BEPS recommendations have been introduced.

Tax	Feature	Remarks
Corporate Income Tax (Legal Entities)	The standard corporate income tax rate is 30% on all taxable earnings of the corporation, whether retained or distributed profits. However, profit distributions are only taxed once at the corporate level. Individuals shall not accrue income from profits distributions.	In order to achieve the one level tax on corporate profits "Net After Tax Profit Account" (CUFIN) shall be determined. Profits distributions out of CUFIN shall pay 42.86% at corporate level only. As from 2014 dividends paid to Foreigners and Mexican Individuals will be subject to a 10% withholding tax
Personal Income Tax	It rises progressively to a maximum personal income tax rate of 35%, which is applicable to earnings above of EUR 140,000 or more (round numbers).	Personal deductions apply, However total amount per year is limited to the lesser of; 5 annual legal minimum wages or 15% of total income. This limitation shall not apply to donations and interests paid on mortgage.

Personal Income Tax in case of partnerships	By general rule partnerships are within scope of legal entities so they are separate legal entities. However, ITL provides for some “transparent regulations” and yields and advance payments received by members of civil law partnerships are considered as a deduction on a corporate level and shall pay tax on individual level according with the progressive rate.	
Other Main Tax Topics	<p><u>Permanent Establishment.</u> It is levied as a local corporation but it is useful for allocation cost contracts.</p> <p><u>Mandatory Employees’ Profit Sharing.</u> 10% of the annual pre-tax profits.</p> <p><u>Thin Capitalization Rule.</u> Amount of debt shall no exceed three times the equity capital.</p>	<p><u>Tax Incentives:</u> Real Estate Developers may deduct land cost investment in the acquisition year</p>
Value Added Tax (VAT)	<p>Apply on a) Transfer of goods, b) Rendering of independent services c) Temporary use or enjoyment of goods d) Importation of goods or services.</p> <p>16% General rate</p> <p>8% Near Border (20 km)</p> <p>0% Some transactions (basic products) and Export of goods and some services</p>	<p>Refunds are available when 0% transactions are mainly made. 2019 Tax reform repeals compensation against federal taxes. Some new option may be enacted to avoid financial harm.</p> <p>Runs on a cash flow basis and “effectively collected” rules must be considered.</p>
State and Municipal Taxes	<p>Rely mainly on payroll (imposed by states) and property. Average rate 2% percent.</p> <p>Real property acquisition tax (for the benefit of municipalities) is imposed on entities and individuals acquiring real property. Rates vary among the different legislations with 2% as a predominant rate.</p>	
Non-resident Taxation	<p>Non-resident individuals and companies receiving income sourced in Mexico are subject to Mexican taxation. Double taxation of this income is avoided by double tax agreements between Mexico and other countries. Mexico has the biggest network of Tax Treaties among all the countries in Latin America.</p> <p>In case of a non-resident company tax treatment depends on its kind of income. Payments to related parties are deductible but 2020 tax reform included new compliance rules. Transfer Pricing dispositions are in force following OECD Guidelines.</p> <p>Currently, a general withholding rate of 25% is provided by law to be applied over total revenue; however, there are some options to tax 25% rate over net basis (income less specific deductions): tourism time sharing contracts, sale of real estate and sale of shares. Exercising the option is subject to complying with some requirements.</p> <p>Special regulations applied for “tax haven transactions” when no-residents earns income from Mexico with low or any tax in its residency country (22% or less). 40% withholding tax may apply.</p>	



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Denmark
Finland
France
Germany
Greece
Hungary
Ireland
Italy

Luxembourg

Malta
Montenegro
Norway
Poland
Portugal
Romania
Russia
Serbia
Spain
Sweden
Switzerland
The Netherlands
Ukraine
United Kingdom

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